

PERFORMING ARTS FESTIVAL

2026 INFORMATION MEMO

STRINGS & CHAMBER ENSEMBLES

Primary & Secondary

To: Strings & Chamber Ensemble Participants

From: Section Coordinator

Performance Date: Thursday 30 July

Venue: Gibney Hall, Trinity College
2 Trinity Ave, East Perth WA

Please find attached:

- Performance Timetable & Student Information Card/s

ORGANISATIONAL INFORMATION

Please Read

Please ensure you familiarise yourself with the Rules of the Festival for this section. These can be found on the website via: <https://www.spiritofthearts.com.au/performing-arts-festival/>

- All participants must be at the venue, at least 15 minutes prior to their scheduled session time and endeavour to remain until the end of that session. **Please remember to allow for travel time.** Participants will be directed to the warm-up area on arrival.
- Check that no food or drink is consumed at the venue, including the warm-up area.
- Due to any seating restrictions which may be in place and for health & safety practices, please wait outside until the session before has completed.
- **Strict adherence must be given to the performance time limit.**
- Participants will announce their name, school and item immediately prior to their performance.
- Each ensemble will be presented with a written adjudication will be provided. Participants may not speak with the adjudicator.

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- All Festival participants are reminded that they are bound by the laws of copyright.
- If the stage layout plan or music has not been submitted to the Catholic Arts Office by the published due date, or an item name is changed after the closing date of entries, or on the performance date, the performance will not be eligible for an Award.
- The coordinator, following adjudication, will destroy all photocopies if they are not AMCOS copies.

Note: It is the responsibility of all schools to have a **First Aid Kit** or adequate provisions at every performance. Each school is responsible for their own students.

EQUIPMENT PROVIDED BY THE VENUE

- Piano
- Music Stands

ALL CELLO AND DOUBLE BASS PLAYERS MUST BRING 'ROCK STOPS'

Note: Good quality recorded backing allowed for **Primary performances only**.

Performers are responsible for providing backing equipment and have music ready to play.

PASSING ON INFORMATION

It is expected of the PAF Coordinator at your school that this information is passed on to the teachers, tutors, and parents concerned. Advertising the festival in your newsletter is a great way to inform parents and especially students, who are tutored outside of the school.

Please advertise this event within your school community.

TESTING & TAGGING

Please ensure that all testing and tagging of any electrical cables and/or equipment is visible and has been passed by a qualified electrician. If any faults occur within a venue as a result of your equipment not being tagged or passed, the cost of the call-out fee for an electrician to rectify the fault will be charged to your school. Some venues may not allow a performance without the correct tagging.

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TICKETING

Please note: Due to the large capacity of students and instruments, **there are no tickets available for this event.** Seating for performers have been allocated – performers do not need tickets.

RESPECT OF VENUE

It is important that there are enough teachers travelling with and supervising students. There must be a teacher supervising the students (students are not to be left on their own) and students must remember to respect the property and adhere to any staff instructions at venues.

PARKING & VENUE LAYOUT

Please refer to the attached documents for the venue map, stage layout and parking information.

Bus Parking - Buses must park in Nelson Crescent. Buses must NOT enter the College via the causeway entrance as there is no turning space for buses through the main entrance to the College.

Thank you for participating in the Performing Arts Festival.

Please contact the Catholic Arts office if you have any queries.

Telephone: 9278 0202 | **Email:** catholicarts@cewa.edu.au

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