

PERFORMING ARTS FESTIVAL

2025 INFORMATION MEMO

DANCE - CHRISTIAN

Primary & Secondary

To: Christian Dance Participants

From: Festival Committee Coordinator

Performance Date: Monday 4 to Tuesday 5 August

Venue: Chapel of St Brigid, Mercy College
Cnr Beach Road & Mirrabooka Avenue, Koondoola

Please Find Attached:

- Performance Timetable & Student Info Cards
- Seating Plan/s

ORGANISATIONAL INFORMATION

Please Read

Please ensure you familiarise yourself with the Rules of the Festival for this section. These can be found on the website via: <https://www.spiritofthearts.com.au/performing-arts-festival/>

Rehearsal Information

Schools will be allocated a rehearsal time one-hour before their scheduled performance timeslot. (*Please see the rehearsal schedule*). Students will be asked to remain in the Chapel until all schools in that timeslot have rehearsed. Performances will commence in the following hour. The Adjudicator will leave the Chapel whilst schools rehearse then re-enter for performances.

Performance Information

- Due to any seating restrictions which may be in place and for health & safety practices, please wait outside until the session before has completed.
- All participating groups, dressed ready for performance, should be assembled at the entrance to the Chapel of St Brigid 15 minutes prior to the scheduled time. If there is rain, assemble in the foyer area.

PLEASE SEE OVER THE PAGE

- Refer to the layout plan for performance areas. Groups will enter the performance areas from their seats in the Chapel. Each group are to provide a student to announce their item.
- Each session's participants will be met and ushered to their seats in the Chapel. All groups will be able to watch the other groups in their section perform.
- **Transitions between morning sessions:** Exit through the side door. The door will be closed once a session commences.
- A brief description describing how the dance fits into the Liturgy, and giving a Christian interpretation of the Dance item, should have been submitted with the on-line entry.
- If the item information is not received by the due date, the performance will not be eligible for an Award.
- **All participants are reminded that the Blessed Sacrament is reserved in the Chapel during performances. Therefore, due reverence needs to be observed at all times.**
- Adjudication Reports must not be opened during the performance session in the Chapel.
- **NO FOOD OR DRINK ALLOWED IN THE CHAPEL.**

Note: It is the responsibility of all schools to have a **First Aid Kit** or adequate provisions at every performance. Each school is responsible for their own students.

EQUIPMENT PROVIDED BY THE VENUE

- Piano
- Music Playback Equipment:

Playback facilities will be available in the Chapel. Music must be labelled with the name of the performance group. Each performance group should have a person on-hand to start/stop playback equipment for performers. If using a burnt CD, we cannot guarantee the CD will be able to read or played back. This can be tested at rehearsals. Computers and mobile phones can be plugged into the equipment at the Chapel. **Please bring your own adaptor and aux cord applicable for your phone/computer.**

PASSING ON INFORMATION

It is expected of the PAF Coordinator at your school that this information is passed on to the teachers, tutors, and parents concerned. Advertising the festival in your newsletter is a great way to inform parents and especially students, who are tutored outside of the school.

PLEASE SEE OVER THE PAGE

Please advertise this event within your school community.

TESTING & TAGGING

Please ensure that all testing and tagging of any electrical cables and/or equipment is visible and has been passed by a qualified electrician. If any faults occur within a venue as a result of your equipment not being tagged or passed, the cost of the call-out fee for an electrician to rectify the fault will be charged to your school. Some venues may not allow a performance without the correct tagging.

TICKETING

Ticketing for this event will be available online via Trybooking on the Spirit of the Arts website: www.spiritofthearts.com.au. **Seating for performers have been allocated – performers do not need tickets.** Audience members will not be permitted into the venue without a scanned barcode and/or ticket.

RESPECT OF VENUE

It is important that there are enough teachers travelling with and supervising students. There must be a teacher supervising students (students are not to be left on their own) and students must remember to respect the property and adhere to any staff instructions at venues.

PARKING & VENUE LAYOUT

Please refer to the attached documents for the venue map, stage layout and parking information.

Buses: Should drop students off at the Chapel via the Beach Road carpark. Buses should then exit the College and drive around the block and park in the bus embayment area off Mirrabooka Avenue (adjacent to Golding Way). They may wait there until the performance concludes, then drive around to Beach Road when the students are ready to be picked up.

- **Parents/Visitors:** Should use the car park on Beach Road, which is adjacent to the Chapel.

NO CARS SHOULD PARK ALONG THE STREET VERGE ON BEACH ROAD.

Thank you for participating in the Performing Arts Festival.

Please contact the Catholic Arts office if you have any queries.

Telephone: 9278 0202

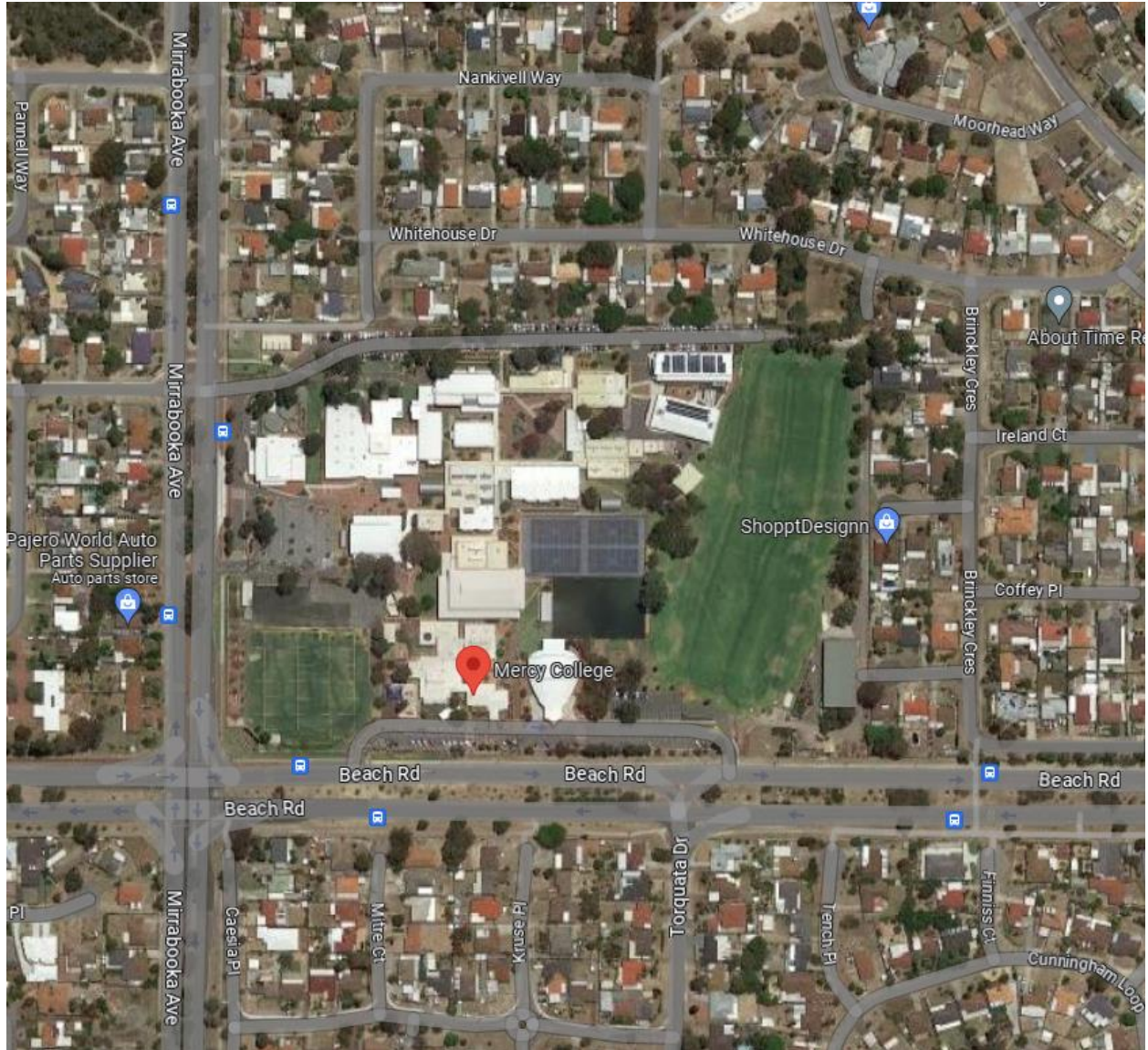
Email: catholicarts@cewa.edu.au

PLEASE SEE OVER THE PAGE

Chapel of St Brigid, Mercy College – Location Map

Mirrabooka Ave & Beach Road

Koondoola, WA 6064



Parking

Parents/Visitors should use the car park at Beach Road which is adjacent to the Chapel.

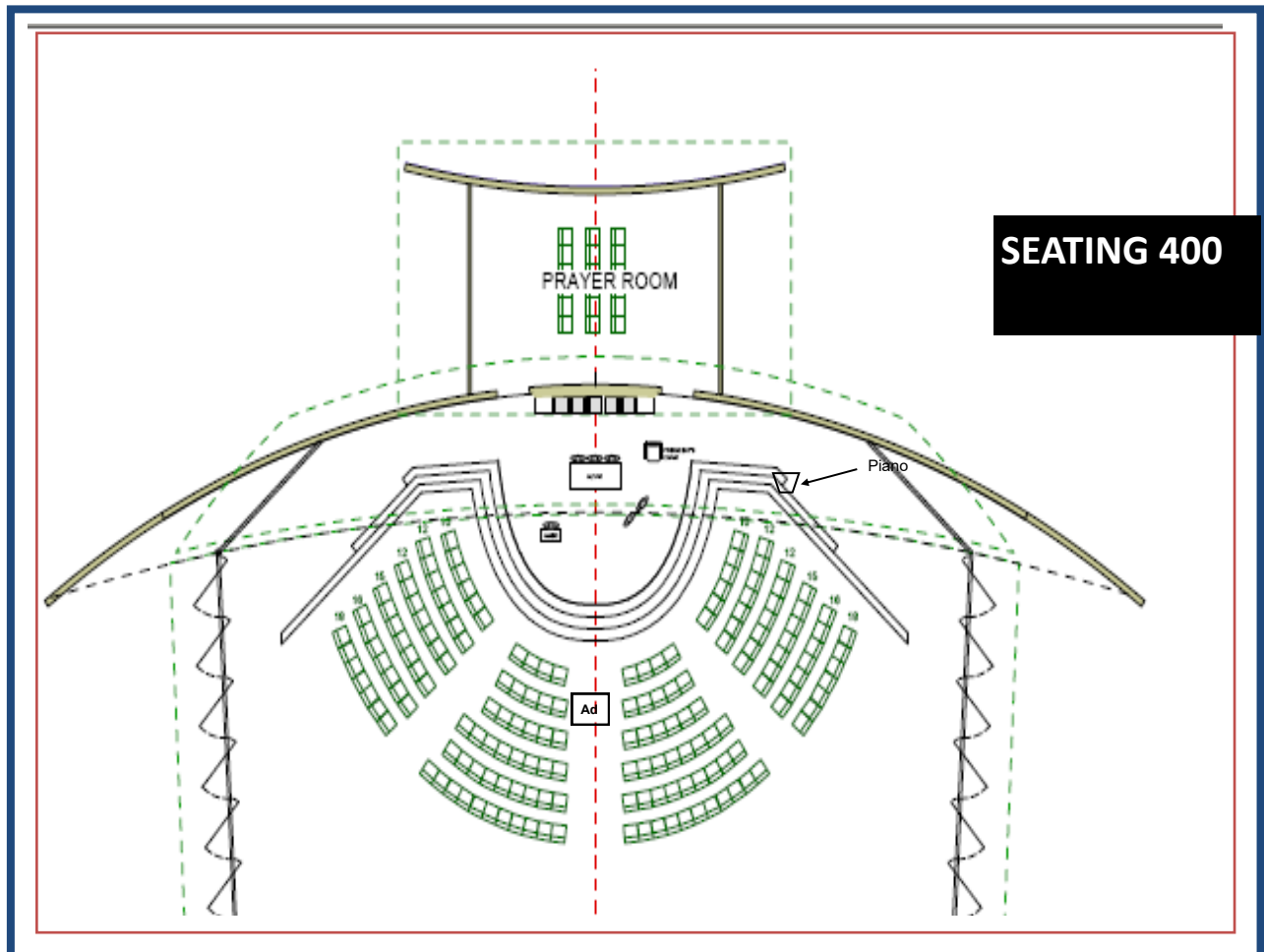
NO CARS SHOULD PARK ALONG THE STREET VERGE ON BEACH ROAD.

Buses should drop students off at the Chapel via the Beach Road car park. Buses should then exit the College and drive around the block and park in the bus embayment area off Mirrabooka Avenue. They may wait there until the performance concludes then drive around to Beach Road when students are ready to be picked up.

CHAPEL OF ST BRIGID

MERCY COLLEGE

Cnr Beach Road & Mirrabooka Avenue, Koondoola



- Steps are 16-17cm high and 35cm deep
- There are the four stairs leading down to the carpet area and we will have about 4 metres space available at the front of the altar.
- Distance of 5m from steps to first row seats
- The width of the altar is 6 metres
- The space in front of the altar (semi-circle) is 3 metres in the middle.