



# PERFORMING ARTS FESTIVAL

## 2024 PERFORMING ARTS FESTIVAL

### INFORMATION MEMO

#### CONTEMPORARY BAND

Section F21

To Contemporary Band Directors

From Festival Committee Coordinator

Performance Dates Monday 29 July to Friday 2 August  
**Performances commence at 6.00pm**

Venue RNDM Performing Arts Centre, Sacred Heart College, Hocking Parade, Sorrento

Please find attached.

- **Performance timetable & Information Card/s**
- **Location Plan**

#### Organisational Information

- All performers must be at Sacred Heart College at least 15 minutes prior to their scheduled session time. **Please remember to allow for travel time.**
- **A strict curfew at this venue is in place. Performances commence each evening at 6.00pm and conclude at 9.30pm – this gives all schools/audience enough time to vacate by the 10.00pm curfew.**
- Casual dress is appropriate for this Section (school uniform does not need to be worn).
- Performers will make their way to a warm-up area on arrival, you will be provided this information before the event.
- Please ensure that a teacher is with the students in the warm up rooms at all times.
- Check that no food or drink other than water is consumed in the warm-up area.
- The following equipment will be available at Sacred Heart College
  - ✓ **1x Full size Drum Kit with fold back speaker (Set up in a right-hand configuration, if your drummer is left-handed, please advise on your submission paperwork)**
  - ✓ **3x Electric Guitar Amplifiers with onboard effects (2x Boss Katana – 50 MkII EX, 1x Fender Champion 100XL)**
  - ✓ **1x Bass amplifier with onboard effects (1 x Fender Rumble 800)**
  - ✓ **2x Power boards for any supplied pedals**
  - ✓ **1x Acoustic Guitar DI**

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- ✓ 5x Guitar leads (these are owned by Sacred Heart College and are to remain on stage when you are done with your performance.)
- ✓ 2x 88 Key Keyboards with amplifiers (1x Roland RD-2000, 1x Roland Juno-DS)
- ✓ 6x Wireless microphones for vocalists
- ✓ 6x Foldback speakers for band members to hear their instrument and other band members.

*To ensure a level playing field and in the interest of quick changeovers between bands, all bands are required to use the equipment provided as indicated in the Info Memo in June. If you need to use any equipment other than personal instruments (guitars, basses, hand percussion etc) that are not on the equipment list provided, please list these and send an email to Catholic Arts explaining the reason for their necessity. This will be reviewed and will need to be approved. Listing extra equipment you wish to bring is not a basis for approval. This includes any extra amplifiers, pedals, synthesisers, drum accessories etc.*

**Any other additional items required, including instruments, leads, extra amplifiers, keyboards and pedals must be provided by bands** – please do not ask to borrow the school's equipment as this was not returned in past years. If you bring any extra equipment \ instruments that was not on your stage plan THIS WILL NOT BE PERMITTED as the input has not been allowed for.

*In order to minimise the changeover time between acts, it is requested that, where possible, you utilise the equipment provided.*

- **Strict adherence must be given to the time limit.**
  - In accordance with the National Health and Safety Standards regarding sound volume, on-stage amplification levels will be at the discretion of the Theatre Management.
- **Band Directors cannot talk to sound desk operator during performances to indicate levels.**
- A brief item description (submitted with the online Entry Form), is to be read by a student from each band on introduction. This to include description and influences of style.

Bands will be required to announce whether they are;

- 1) 'covering' an existing song by a particular artist or band,
- 2) performing their own arrangement of an existing song by a particular artist or band and/or
- 3) performing an original composition ('own composition').

**Note: Bands cannot play songs which were not listed on the Online Entry Form without prior approval from Catholic Arts. If a song is performed, which has not been listed on the Entry Form, the performance will be ineligible for any award. If there is any inappropriate language, the performance will be stopped.**

- In the case of 'original' entries (2 & 3 above), announcers are encouraged to give further details on how the composition evolved and acknowledge the individual writers and arrangers.
- **If the stage layout plan has not been submitted to the Catholic Arts Office by the published due date, or an item name is changed after the closing date of online entries, or on the performance date, the performance will not be eligible for an Award.**
- The dimensions of the Stage in the RNDM Performing Arts Centre is, stage front is 12 metres and depth is 10.53 metres.

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- Written adjudication will be provided. Each Contemporary Band will be presented with a Certificate of Participation. Performers may not speak to the adjudicator.
- All performers are encouraged to remain until the end of the performance night and have one student ready to collect the adjudication report.
- All Festival performers are reminded that they are bound by the laws of copyright.
- Ear plugs will be available for audience and performers use at the venue.
- A copy of the Festival's Etiquette & Duty of Care document is attached. **Note:** It is the responsibility of all schools to have a **First Aid Kit** or adequate provisions at every performance. Each school is responsible for their own students.
- **Testing & Tagging Of All Electrical Cables & Equipment:** Please ensure that all testing and tagging of any electrical cables and/or equipment is visible and has been passed by a qualified electrician. If any faults occur within a venue as a result of your equipment not being tagged or passed, the cost of the call out fee for an electrician to rectify the fault will be charged to your school. You will not be allowed to perform without the correct tagging.
- **Passing On Information:** If you are a PAF Coordinator at your school, it is very important that this information is passed on to teachers, tutors, accompanists concerned. Advertising the Festival in your newsletter is a great way to inform parents, specifically for students who are tutored outside of school. It is important that you have familiarised yourself with the Rules of the Festival for this section.

#### COVID-19

We ask you follow the instructions provided by the Coordinator on the day.

- **Seating:** Due to any seating restrictions which may be in place and for health & safety practices, please wait outside until the session before has completed.
- **Play It Safe:**
  - refrain from shaking hands.
  - use hand sanitiser when entering and leaving the room.
  - use correct respiratory etiquette.
  - Look after yourself and stay home if you are unwell.
- **Ticketing** for this event will be available online via Try Booking on the Spirit of the Arts website: [www.spiritofthearts.com.au](http://www.spiritofthearts.com.au). Seating for performers has been allocated – performers do not need tickets. You will not be permitted into the venue without your scanned barcode.
- **Respect Of Venues:** it is important that there are enough teachers travelling with and supervising students. There must be a teacher supervising students in the warm-up rooms. (students are not to be left on their own) and students must remember to respect the property and adhere to any staff instructions at venues.

**Please advertise this event within your school community**

Thank you for participating in the Performing Arts Festival

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Contact the Catholic Arts Office if you have any queries.

Telephone: 9278 0202      Email: catholicarts@cewa.edu.au